SACE STAGE 1 COMMUNITY SERVICES AND HEALTH PATHWAY PROGRAM (PROPOSED)

CHC22015

80 SACE Stage 1 credits, plus additional VET Stage 1 SACE credits

Course Length 2 semesters

PREFERRED BACKGROUND
This course is suitable for students who want to improve their spoken and written communication skills, as well as their numeracy for work skills. It is for students who wish to work in the community services and health sector in the short to medium term and are not seeking an ATAR. Course applicants will be required to attend an Information Session, an interview and to complete a written application.

COURSE DESCRIPTION
Students will undertake a package of Stage 1 SACE subjects, together with CHC22015 Certificate II in Community Services. The topics covered are relevant for students who wish to follow a Community Services and Health Pathway. The course will assist students to develop their literacy, numeracy and work readiness skills, as well as provide knowledge of the industry they plan to work in. Throughout the course students will do a range of practical projects, both within the college and in the wider community. Group tasks, case studies, and individual tasks will be a part of the course.

COURSE CONTENT
Students will complete the following Stage 1 subjects:
- Essential Mathematics – 20 Stage 1 credits
- Essential English or EAL – 20 Stage 1 credits
- Information Processing and Publishing – Business (IPP) - 20 Stage 1 credits
- Integrated Learning (Communication Studies) - 10 Stage 1 credits
- Personal Learning Plan (PLP) and/or Workplace Practices – 10 Stage 1 credits

Each Stage 1 subject will also include one or more units from Certificate II in Community Services (see below). Therefore students will achieve SACE credits, as well as VET units.
The Skills Centre

UNITS OF COMPETENCE
(Nominal hours shown in brackets)

Core
CHCCOM001 Provide first point of contact (NA)
CHCCOM005 Communicate and work in health and community services (NA)
CHCDIV001 Work with diverse people (NA)
HLTWHS001 Participate in workplace health and safety (20)
BSBWOR202 Organise and complete daily work activities (20)

Electives
FSKDIG03 Use digital technology for routine workplace tasks (15)
FSKNUM14 Calculate with whole numbers and familiar fractions, decimals and percentages for work (15)
FSKRDG10 Read and respond to routine workplace information (15)
FSKWTG09 Write routine workplace texts (15)
FSKOCM07 Interact effectively with others at work (10)

PATHWAY
This course is preparation for SACE Stage 2 study in the Community Services and Health Pathway and entry into higher level certificates in areas such as community work, child care, aged care and disability services.
SACE STAGE 2 COMMUNITY SERVICES AND HEALTH PATHWAY
PROGRAM, INCLUDING CERTIFICATE II COMMUNITY SERVICES
(PROPOSED)
CHC22015
30 Stage 1 credits and 70 Stage 2 credits
Course Length 2 semesters

PREFERRED BACKGROUND
Literacy and numeracy suitable for Stage 2 subjects.

COURSE DESCRIPTION
This nationally accredited course is designed for people who enjoy working with others in a caregiver role in areas such as child care, disability care, aged care, youth work, primary health care, nursing, community work or dental assistant.

COURSE CONTENT
Students complete the following Stage 2 subjects.

Human Development
This course is designed to give students an understanding of all aspects of human development with guest speakers, group tasks, discussions, community visits and independent research.
Topics studied include:
• Human life span (infancy, childhood, adolescence and ageing)
• People with disabilities
• Lifelong Learning

Assessment (20 SACE credits) consists of:
School Assessment
Practical Tasks 30%
Group Activity 20%
Folio and Discussion 20%

External Assessment
Individual Project 30%

Workplace Practices
The course includes class time, community visits, guest speakers and investigations, as well as work experience for approximately 60 hours.
Topics include:
• Work in Australian society (paid and unpaid)
• Industrial relations, including Work Health and Safety (WHS); working conditions; the role of unions
• Issues in the community services industry
• Finding employment; career planning.

Assessment (20 SACE credits) consists of:
School-based Assessment
Folio 25%
Performance 25%
Reflection 20%

External Assessment
Investigative Study 30%
Workplace Documents
This course aims to develop skills and confidence in using a range of information and communication technologies with a community services and work focus.
There is an emphasis on technology, independent and group work. It is preferable if students are familiar with basic computer operations.

Software used:
- Microsoft Word - letter of application, report display and layout
- Microsoft Powerpoint - group presentation task
- Microsoft Publisher - three fold brochure

Assessment (20 SACE credits) consists of:
School Assessment
- Practical Tasks 30%
- Group Task 20%
- Portfolio and Discussion 20%

External Assessment
- Individual Project 30%

Research Project
Students choose a topic of interest linked to their chosen sector in the community services pathway to research. Students learn and apply research processes and the knowledge and skills specific to the research topic. A record of research is maintained and an evaluation completed.

Assessment (10 SACE credits) consists of:
School-based Assessment
- Folio 30%
- Research Outcome 40%

External Assessment
- Evaluation 30%

Communication Studies (VET)
Students study communication skills for personal and workplace use. Students develop skills in conflict resolution and learn how to work appropriately in a team setting. Opportunities for applying knowledge and skills are provided by undertaking practical tasks, both within the College and in the wider community.

VET Competencies
Competencies from CHC22015 Certificate II are delivered in the following subjects:
- Workplace Practices
- Workplace Documents
- Research Project
- Communication Studies (VET)

continued next page
SACE STAGE 2 COMMUNITY SERVICES AND HEALTH PATHWAY PROGRAM, INCLUDING CERTIFICATE II COMMUNITY SERVICES (PROPOSED)

CHC22015

30 Stage 1 credits and 70 Stage 2 credits

Course Length 2 semesters

continued from previous page

PROPOSED UNITS OF COMPETENCE
(Nominal hours shown in brackets, where available)

| Core | | | |
|------|------|---|
| CHCCOM001 | Provide first point of contact | (NA) |
| CHCCOM005 | Communicate and work in health and community services | (NA) |
| CHCDIV001 | Work with diverse people | (NA) |
| HLTWHS001 | Participate in workplace health and safety | (20) |
| BSBWOR202 | Organise and complete daily work activities | (20) |

| Electives | | | |
|-----------|------|---|
| CHCCDE003 | Work within a community development framework | (NA) |
| CHCVOL001 | Be an effective volunteer | (NA) |
| BSBWOR201 | Manage personal stress in the workplace | (40) |
| FSKLRG11 | Use routine strategies for work-related learning | (10) |

FURTHER INFORMATION
Students must undertake work experience as part of this course. To complete the full certificate all nine units need to be successfully completed.

PATHWAY
This course is a pathway to further study at Certificate III or higher in more specialized areas of Community Services.